**MINUTES – April 24, 2017 - TRCS Board of Directors Meeting**

**Mission Statement:** We will support each student's continuing discovery and development of self and community by providing a learning environment that is relevant, active and project oriented. All aspects of the student's experience at Two Rivers Community School will enhance his/her natural learning power.

**Members Present:** Laura Mallard, Lindsay Masland, Jason White, Alex Serrano, Jonathan Carpenter, Bryan Martin, David Rizor, Natalie Oransky, Rachel Wood

CALL TO ORDER

* Meeting called to order by Lindsay at 5:52 p.m.
* Quorum established with 6 voting members present at call to order

MISSION STATEMENT

* Mission statement read by Laura

APPROVAL OF APRIL 24, 2017 BOD MEETING AGENDA

**ACTION: Lindsay moved to approve today’s meeting agenda (*attached to these minutes as Exhibit A)*; Jason seconded – MOTION CARRIED: 6-0**

APPROVAL OF MARCH 27, 2017 BOD MEETING MINUTES

**ACTION: Jonathan moved to approve March 27, 2017 meeting minutes; Alex seconded – MOTION CARRIED: 6-0**

CONFLICTS OF INTEREST

* None

GOVERNANCE PROCESS POLICIES

* GP-7, 8
	+ Read by Jason

**ACTION: Bryan moved to re-commit to the above**

**GP policies; seconded by Lindsay – MOTION CARRIED: 6-0**

* No Public Comments

COMMITTEE REPORTS

* Development Committee
	+ Otter Dash is May 19th – K-2
	+ Parents Buffalo Cove Trip in May – 4 parents signed up so far
	+ Event at Cardinal tomorrow (April 25th)
	+ Enrollment ads wrapping up
	+ Very successful year for website views
		- 1500 unique visits
		- Enrollment page gets the most hits
	+ Spent about $3000 on advertising so far ($5K last year)
	+ As of April 11th we had raised over $50K, but a lot of the grants are tied up for restricted uses
		- Spent about $6100 on fundraising
		- Raised $10K more at fundraisers this year than last
* Policy Committee
	+ Nothing to report
* Human Resources Committee
	+ Nothing to report
* Academic Standards Committee
	+ Have about completed year’s goals
	+ Looking for Board feedback on when to send out next survey
* School Leadership Committee
	+ Karen and Laura interviewed Charlene Grasinger for Board
		- Works full time with WYN, scholastic background
			* Taught 5th grade, adjunct professor at ASU, Peace Corps
		- Potential conflict where WYN applies for same grants as TRCS

**ACTION: Lindsay moved to elect Charlene Grasinger to the**

**Board; seconded by Bryan – MOTION CARRIED: 6-0**

* Buildings and Grounds/New School Committee
	+ Would like to have another workday at the school to clean-up/improve
	+ Shelton Caldwell has been caring for the garden and doing a great job

PUBLIC COMMENTS

* None

EXECUTIVE REPORTS

* Treasurer
	+ No transfers since last meeting
	+ Alex and David are meeting to look at budget items and see where we can cut expenses and make sure we have everything accurate
	+ We need to pin down a projected enrollment after the lottery, knowing that we tend to lose 8 to 10 percent
	+ We signed a 2-year contract with ModSpace
		- They went back to the original pricing they were giving us
* Director (Director’s Report attached to these minutes as *Exhibit B*)
	+ 3 contracts with Acadia which need approval
		- Book keeping
		- Management of Power School
		- Management of Federal Grants
		- David will try to get another quote for these – we need to execute by June
	+ Open houses went well
		- Potential enrollment of 193 based upon applications
		- Still a lot of kindergarten applications, but the applications are spread over the grades pretty well this year
	+ At May meeting we will develop plan for keeping enrollee families engaged over the summer
		- To start, Laura will divide up names for people to call
			* Maybe teachers can give lists to parents so that a parent with child in same grade can call new parent(s)
		- Both new families and making sure returning families know they are appreciated
		- Possible Otter mascot/costume, present at summer and other events
* Chairs
	+ Blue Cross Blue Shield Leadership Academy submission sent in recently, Rachel, David, Bryan and Lindsay potential attendees
	+ Points of Pride (Outstanding Otter Accomplishments)
		- Ms. Vicki had two 6 year olds stand in front of a room of strangers (including adults) at Watauga Library and talk about what they like about the digital library
		- 4 or 5 delegations for Model UN won the award
		- Laura, Natalie, David, Beth, Rachel, Cindy, and Adam went to Build Fest at Watauga High School
			* Got two applications out of the event
		- NOAA precipitation gauges being installed

ENROLLMENT LOTTERY

* Jason read aloud the lottery rules
* Lindsay and Bryan tallied the results

ADJOURN

* Bryan moved to adjourn the meeting; Jonathan seconded – PASSED by consent
	+ April 24, 2017 TRCS Board of Directors meeting adjourned at 7:36 p.m.